Business Management - Multiple Choice Question

1. The practice of management written by---------
   a) Terry
   b) Louis Allan
   c) Henry Fayol
   d) Peter Drucker.

2. To manage is to forecast and plan, to organise, to compound, to co-ordinate and to control is defined by--------
   a) Henry Fayol
   b) Louis Allan
   c) Terry
   d) P.J. Drucker

3. Management is an art of getting things done through and with people in formally organised group, stated by------
   a) Peter Drucker
   b) Henry Fayol
   c) G. Terry
   d) Koontz & O'Donnell

4. Management is called independent -----as it is responsible for getting the work done through an organisation ,
   a) Action
   b) System
   c) Discipline
   d) Theme

5. Management is called -----of an enterprise,
   a) Brain
   b) Part
   c) Command
   d) Process

6. The Era of scientific management is-----
   a) 1880-1930
   b) 1880-1931
   c) 1880-1932
   d) 1880-1933

7. Management is knowing exactly what is to be done and seeing how it is to be done, in the best and the cheapest way, defines by------
   a) Terry
   b) Henry Fayol
   c) F.W. Taylor
   d) Sheldon
8. Pioneer of Human Relations is ----
   a) Elton Mayo  
   b) Mary Parkett  
   c) Henry Fayol  
   d) F.W. Taylor

9. Henry Fayol focused on ----
   a) 10 techniques  
   b) 14 principles  
   c) 10 thoughts  
   d) 14 responsibilities

10. ------- father of scientific management
    a) Chester Bernold  
    b) Henry Fayol  
    c) F.W. Taylor  
    d) Elton Mayo

11. ------- is the process of planning the work as per objects laid down by the administration .
    a) Organisation  
    b) Admin  
    c) Situation  
    4. Management

12. Principles of management was contributed by ----
    a) F.W. Taylor  
    b) Henry Fayol  
    c) Elton Mayo  
    d) Mary Parkett

13. Control system of an organisation has no influence over the ----
    a) Customers  
    b) Government  
    c) External environment  
    d) Internal environment

14. A system of co-operation activities of two or more person is called -------
    a) organisation  
    b) Control  
    c) Management  
    d) Unit

15. Formal authority flows from upwards to downwards in ----
    a) Informal organisation  
    b) formal organisation  
    c) business organisation  
    d) corporate units
16.------is the first and foremost function of management,
a) Controlling  
b) Co-ordination  
c) Organisation  
d) Planning

17. Long term planning is------
a) 2 to 5 years  
b) 3 to 5 years  
c) 5 to 15 years  
d) 1 to 10 years

18. Medium planning is------
a) 6 months  
b) 1 year  
c) 2 to 5 years  
d) 5 to 15 years

19. The selection of best alternative from many alternatives is known as------
a) Administration  
b) Decision making  
c) Selection  
d) Planning

20. Short term planning is------
a) 5 to 15 years  
b) 1 year  
c) 6 months  
d) 2 to 5 years

21. Planning lays down for the overall objective strategies and policies for the total enterprise is------
a) Department planning  
b) Production planning  
c) Unit planning  
d) Corporate planning

22. The planning focus specific functional areas of business is------
a) Corporate planning  
b) Divisional planning  
c) Department planning  
d) Market planning

23. Planning focus on day-to-day actions of work is ----
a) Unit planning  
b) Departmental planning  
c) Corporate planning  
d) Divisional planning
24. Non-economic decision which does not incur any ------
   a) Planning  
   b) Expenses  
   c) Meeting  
   d) Human right

25. Strategic planning is------ 
   a) Short term planning  
   b) Medium planning  
   c) Long term planning  
   d) Yearly planning

Answers:

   25. C